

LA DOLCE VITA DEI 50

VENDOR LETTER



Dear Vendor,

We are thrilled to announce La Dolce Vita Dei 50, a special event celebrating 50 years of Caffè Italia Ristorante and 1 year in our new home. The event will be held on Saturday, June 28, 2025, in the Hamilton Square parking lot located at 2080 Western Avenue, Guilderland, NY 12084 from 1:00 PM to 8:00 PM.

This Italian Fest & Fundraiser will bring together our community in a lively block-party atmosphere featuring Italian street food, local business vendors, family-friendly games, music, dancing, and more! We would be honored to have you participate as a vendor at this milestone celebration. This is a unique opportunity to showcase your products or services, connect with hundreds of attendees, and support a meaningful cause. Proceeds from the event will benefit the South End Children's Café, a local nonprofit dedicated to addressing food insecurity and nurturing the minds, bodies, and souls of children in our community.

Vendor spaces are available for \$75 (for-profit) and \$30 (non-profit). All vendors must bring their own equipment. Setup/breakdown times and space assignments will be provided closer to the event date.

Please review the attached Vendor Application Form for full details, and submit your completed form and payment to caffeitaliaevents@gmail.com by May 28, 2025.

We hope you'll join us for this unforgettable community celebration. If you have any questions, feel free to reach out at the email above.

With appreciation,

Justin Romeo

Event Coordinator

Caffè Italia Ristorante



518-459-8029

caffeitaliaevents@gmail.com

LA DOLCE VITA DEI 50

VENDER REGISTRATION FORM

Event Date: Saturday, June 28, 2025

Location: Hamilton Square Plaza, 2080 Western Avenue, Guilderland, NY 12084

Vendor Information

Business Name: _____

Vendor/Owner Name: _____

Primary Contact Name (if different): _____

Email Address: _____

Phone Number: _____

Mailing Address: _____

Business Classification (Select One):

- For-Profit Business - \$75 Vendor Fee
- Non-Profit Organization - \$30 Vendor Fee

Business Type (Check all that apply):

- Food Vendor
- Art/Craft
- Retail
- Community Organization
- Other: _____



Permits & Insurance

- Food vendors must provide a valid permit from Albany County Dept. of Health.
- Proof of general liability insurance is required for food vendors (list 'Caffe Italia' and 'Hamilton Square Plaza' as additional insured).

- Insurance is encouraged for all other vendors.

Do you have general liability insurance? Yes No Will provide before event

Do you have a food permit (if applicable)? Yes No In Process

Event Logistics

- Vendors must bring their own equipment (tables, tents, displays).
- Wi-Fi and electricity are not provided.
- Setup/breakdown times and booth locations will be emailed prior to the event.

Payment Information

Payment Method: _____

Total Amount Paid: _____

Make checks payable to: Caffe Italia

Email caffeitaliaevents@gmail.com for digital payment options.

Agreement & Signature

By submitting this form, I confirm all information is accurate. I understand that the vendor fee is non-refundable after May 28, 2025. I agree to comply with all event rules and to provide any required permits, insurance, and equipment.

Signature: _____ Date: _____

Submit completed forms to: caffeitaliaevents@gmail.com



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